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8 June 2023

## **Performance and Finance Scrutiny Committee**

A meeting of the Committee will be held at **11.00 am** on **Friday, 16 June 2023** at **County Hall, Chichester, PO19 1RQ**.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>.

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### **Agenda**

#### **Part I**

11.00 am    1.    **Election of Chairman**

The Committee is asked to elect a Chairman for 2023-24 from the committee members listed below: -

Cllr Baldwin, Cllr Boram, Cllr Britton, Cllr Burrett, Cllr Elkins, Cllr Gibson, Cllr Linehan, Cllr Lord, Cllr McDonald, Cllr McKnight, Cllr Milne,  
Cllr Montyn, Cllr Sparkes, Cllr Turley, Cllr Wall.

If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

2.    **Election of Vice Chairman**

The Committee is asked to elect a Vice-Chairman for 2023-24 from the committee members listed below: -

Cllr Baldwin, Cllr Boram, Cllr Britton, Cllr Burrett, Cllr Elkins, Cllr Gibson, Cllr Linehan, Cllr Lord, Cllr McDonald, Cllr McKnight, Cllr Milne,  
Cllr Montyn, Cllr Sparkes, Cllr Turley, Cllr Wall.

If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

3. **Business Planning Group Membership** (Pages 7 - 8)

The Committee is asked to review the membership of the Business Planning Group in view of the Chairman and Vice-Chairman appointments.

The Group should have five members including the Committee's Chairman, Vice-Chairman, and two minority group members.

4. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

5. **Part I minutes of the last meeting of the Committee** (Pages 9 - 16)

The Committee is asked to agree the Part I minutes of the meeting held on 10 March 2023 (cream paper).

6. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

7. **Part II matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

8. **Responses to Recommendations** (Pages 17 - 20)

The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.

11.20 am 9. **End of March 2023 (Quarter 4) Quarterly Performance and Resources Report** (Pages 21 - 200)

A report by the Chief Executive and Director of Finance and Support Services setting out the corporate performance, finance, workforce, risk and capital programme positions as at the end of March 2023.

The Committee is asked to examine the data and supporting commentary for the Performance and Resources report and make any recommendations for action to the relevant Cabinet Member or Scrutiny Committee.

12.50 pm 10. **Scrutiny Annual Report 2022/23** (Pages 201 - 218)

The Committee is asked to review the Scrutiny Annual Report which summarises the main outcomes of scrutiny, best practice, lessons learnt, and any development issues identified during 2022/23.

1.10 pm 11. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12. **Work Programme Planning and possible items for future scrutiny** (Pages 219 - 232)

The Committee is asked to review its current draft work programme taking into account the scrutiny checklist (Appendix A) and highlight any further possible items for future scrutiny.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

The Committee is also asked to review the Forward Plan of Key Decisions (Appendix B) and consider whether it wishes to enquire about any of the forthcoming decisions within its portfolio.

1.20 pm

13. **Date of next meeting**

The next meeting of the Committee will be at 10.30am on 7 September 2023 at County Hall, Chichester. Probable agenda items include: -

- End of June 2023 (Quarter 1) Quarterly Performance and Resources Report
- IT Policy and Digitisation Strategy
- Medium Term Financial Strategy
- Skills and Employment
- Pre-decision scrutiny – Centenary House Durrington and the Property Joint Venture

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 22 August 2023.

**Part II**

14. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority).

15. **Part II Minutes of the last meeting of the Committee**  
(Pages 233 - 234)

The Committee is asked to agree the Part II minutes of the meeting held on 10 March 2023 (attached for Members of the Committee only, gold paper).

**To all members of the Performance and Finance Scrutiny Committee**

**Webcasting**

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.